

## Applying to Flinders University

### Application fee NOT required

Flinders usually charges an application fee. Study Options can waive this - please do not enter any payment details on the form when applying to Flinders with Study Options. Contact us with any queries on [mail@studyoptions.com](mailto:mail@studyoptions.com) or 020 7353 7200.

### How to apply

Print this form and complete it. Send the completed form to Study Options, 83 Alma Road, Clifton, Bristol, BS8 2DP, with your supporting documents.

### Supporting documents required for postgraduate applications by coursework (including masters, graduate diploma and postgraduate diploma programmes):

1. A photocopy of the personal details page of your passport
2. Original academic transcripts for each year of your undergraduate degree (a transcript is an official list, issued by the university, of the subjects you've studied and the grades obtained). Transcripts should carry an explanation of the university's grading system on the back. If they do not, please provide a grading explanation separately.
3. Original bachelors completion certificate.
4. A CV, detailing any relevant work experience.
5. A personal statement (please aim for a maximum of 400-500 words). This is not compulsory, but we would strongly recommend you include it.

### Application notes

1. If any further material or documents are required for your application, Study Options will be in touch to request these after we have received and checked your application.
2. All academic documents must be submitted as originals, we can't accept photocopies. We'll make certified copies to send with your application, and will return the originals by recorded delivery. To ensure their safe arrival, please send your documents to us by recorded delivery.
3. Please use this form to apply for postgraduate degrees by coursework. Do not use this form if you are a prospective undergraduate or postgraduate research student, or if you are a citizen or permanent resident of Australia or New Zealand.

If you have any questions or problems making your application please contact a student advisor at Study Options on 020 7353 7200 or [mail@studyoptions.com](mailto:mail@studyoptions.com)

# Application form

APPLICATION FEE PAYMENT	THIS SECTION MUST BE COMPLETED	
	STUDENT ID (OFFICE USE ONLY)	
	PAYMENT (TICK ONE): CHEQUE <input type="checkbox"/> MONEY ORDER <input type="checkbox"/> BANK DRAFT <input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/>	
	FOR PAYMENT BY VISA / MASTERCARD:	
	CARD NUMBER <input type="text"/>	EXPIRY DATE MM / YY
	CARDHOLDER'S NAME	SIGNATURE
	FOR PAYMENT BY MONEY ORDER, CHEQUE OR BANK DRAFT: • PLEASE ATTACH PAYMENT TO YOUR APPLICATION FORM. • PLEASE MAKE PAYABLE TO 'FLINDERS UNIVERSITY'. • ALL CHEQUES, MONEY ORDERS AND BANK DRAFTS IN AUSTRALIAN DOLLARS (AUD) ONLY	
	TOTAL AMOUNT \$60.00 (AUD)	

Office Use Only Date Received
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**FLINDERS UNIVERSITY**  
**Postgraduate Application Form**

If you are a citizen of Australia or New Zealand or you have Australian Permanent residency -  
 DO NOT USE THIS FORM

EDUCATIONAL AGENTS	AGENT STAMP <b>STUDY OPTIONS LTD</b> 83 ALMA ROAD, CLIFTON BRISTOL, BS8 2DP +44 117 911 5610 MAIL@STUDYOPTIONS.COM
	AGENT EMAIL CONTACT mail@studyoptions.com

Please write clearly in capital letters  
 We may contact you by post, email or telephone so it is important that you complete all your details. If you apply through an agent, please ensure your own contact details, including your email address, are provided. These should be different to those of your agent.

PERSONAL DETAILS	HAVE YOU PREVIOUSLY APPLIED TO FLINDERS UNIVERSITY?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	
	IF YES, PLEASE GIVE YOUR STUDENT NUMBER				
	FAMILY NAME				
	GIVEN NAME				
	TITLE (TICK BOX)		MR <input type="checkbox"/>	MRS <input type="checkbox"/>	MS <input type="checkbox"/>
			MISS <input type="checkbox"/>	DR <input type="checkbox"/>	OTHER <input type="checkbox"/>
			.....		
	GENDER		M <input type="checkbox"/>	F <input type="checkbox"/>	
	DATE OF BIRTH		DAY /	MONTH /	YEAR
	FULL NAME AS IT APPEARS ON PASSPORT				
	CITIZENSHIP				
	COUNTRY OF BIRTH				
	APPLICANT'S ADDRESS IN HOME COUNTRY				
			STATE		
	COUNTRY		POSTCODE		
TELEPHONE NUMBER		FAX			
MOBILE NUMBER					
EMAIL*					
*This is important as all correspondence will be sent to you via email					
APPLICANT'S ADDRESS IN AUSTRALIA (IF ANY)					
		STATE			
SUBURB		POSTCODE			
TELEPHONE		FAX			
MOBILE					

DISABILITY	DO YOU HAVE A DISABILITY WHICH REQUIRES SPECIAL CONSIDERATION?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	REFER TO THE UNIVERSITY'S DISABILITY ACTION PLAN AT <a href="http://www.flinders.edu.au/ppmanual/EqualOpportunity/disability.html">www.flinders.edu.au/ppmanual/EqualOpportunity/disability.html</a>		

Please refer to the Undergraduate Prospectus for details of courses (semester availability, entry requirements, prerequisites and study mode)

COURSE PREFERENCES	PREFERENCES	DEGREE TITLE	SEMESTER 1 OR 2 START	YEAR TO START
	1ST PREFERENCE			
	2ND PREFERENCE			
	3RD PREFERENCE			
	DO YOU WANT TO STUDY FULL TIME OR PART TIME (DISTANCE STUDENTS ONLY)			
	HAVE YOU APPLIED FOR A SCHOLARSHIP?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
	IF YES, WHICH SCHOLARSHIP?			
	HIGHER RESEARCH DEGREE APPLICANTS ONLY ANSWER BELOW:			
	HAVE YOU INCLUDED A RESEARCH PROPOSAL WITH YOUR APPLICATION?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
	HAS A FACULTY MEMBER OF FLINDERS UNIVERSITY AGREED TO SUPERVISE YOUR RESEARCH?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
IF YES, NAME OF SUPERVISOR				

# FLINDERS UNIVERSITY

## Postgraduate Application Form

### Secondary and/or Tertiary courses

Please provide details of all secondary, university or other post-secondary courses you have *completed or commenced*. (Attach additional sheets if necessary)

EDUCATIONAL QUALIFICATIONS	COURSE TITLE (EG. YEAR 12, BACHELOR OF ARTS)	NAME OF INSTITUTION	LANGUAGE OF INSTRUCTION	START YEAR	FINISH YEAR	COMPLETED? YES/NO
FOR CURRENT COURSE: DO YOU EXPECT TO COMPLETE THIS COURSE?					YES <input type="checkbox"/>	NO <input type="checkbox"/>

Credit Transfer is a process which allows students to seek recognition for previous studies completed after secondary school. When we receive your credit transfer application we will compare the level and content of topics you have already completed with the syllabus and learning outcomes of topics in the Flinders' course you are about to undertake.

CREDIT TRANSFER	APPLICATIONS FOR CREDIT TRANSFER MUST BE ACCOMPANIED BY:
	<ul style="list-style-type: none"> <li>• AN OFFICIAL TRANSCRIPT OF RESULTS FROM PREVIOUS STUDIES</li> <li>• A COPY OF THE SUBJECT DESCRIPTION FOR EACH SUBJECT AT THE TIME STUDIES WERE TAKEN (INCLUDING COURSE DESCRIPTION, NUMBER OF CONTACT HOURS, ASSESSMENT METHOD (EXAMINATIONS, ASSIGNMENT, PRACTICAL ETC) LANGUAGE OF INSTRUCTION AND FINAL ACADEMIC SCORE)</li> <li>• IF SUBJECT DESCRIPTIONS ARE IN A LANGUAGE OTHER THAN ENGLISH, PLEASE SUPPLY TRANSLATIONS</li> </ul> <p>STUDENTS MUST NOT CONSIDER EXEMPTIONS GRANTED UNTIL OFFICIAL NOTIFICATION FROM FLINDERS UNIVERSITY IS RECEIVED. REFER TO THE UNIVERSITY POLICY ON CREDIT TRANSFER AT <a href="http://www.flinders.edu.au/ppmanual/student/SecA.htm">www.flinders.edu.au/ppmanual/student/SecA.htm</a></p>
ARE YOU SEEKING CREDIT TRANSFER FOR YOUR PREVIOUS POST-SECONDARY STUDIES?	
YES <input type="checkbox"/> NO <input type="checkbox"/>	

Do not complete the section below if you are a distance (EXTERNAL STUDIES) student

VISA DETAILS	ARE YOU CURRENTLY IN AUSTRALIA?	YES <input type="checkbox"/> NO <input type="checkbox"/>
	IF YES, STATE VISA TYPE (STUDENT/VISITOR ETC)	
	IF YES, AT WHICH INSTITUTION ARE YOUR CURRENTLY STUDYING?	
	VISA EXPIRY DATE	dd/mm/yy
	WILL YOU BE APPLYING FOR A STUDENT VISA TO STUDY AT FLINDERS?	YES <input type="checkbox"/> NO <input type="checkbox"/>
	IF YES, ANSWER THE FOLLOWING:	
	A) ARE YOU LODGING YOUR STUDENT VISA APPLICATION IN AUSTRALIA?	YES <input type="checkbox"/> NO <input type="checkbox"/>
	IF YES, FROM WHICH STATE?	
	B) ARE YOU LODGING YOUR STUDENT VISA OUTSIDE AUSTRALIA?	YES <input type="checkbox"/> NO <input type="checkbox"/>
	IF YES, FROM WHICH COUNTRY?	
PLEASE ATTACH A COPY OF THE RELEVANT PAGE OF YOUR PASSPORT		

Please only list the work history that is relevant to the degree(s) for which you have applied, attach additional sheets if necessary. Applications for courses that ask for relevant work experience as part of entry requirements will need to be supported by letters from your past employer(s) outlining your duties and verifying your period of employment. Attach your curriculum vitae.

EMPLOYMENT HISTORY	OCCUPATION	EMPLOYER	YEARS EMPLOYED

# FLINDERS UNIVERSITY

## Postgraduate Application Form

ENGLISH LANGUAGE PROFICIENCY	IS ENGLISH YOUR FIRST LANGUAGE?						YES <input type="checkbox"/>	NO <input type="checkbox"/>	(IF YES GO TO NEXT SECTION)
	ARE YOU CURRENTLY WAITING FOR ENGLISH LANGUAGE TEST RESULTS?						YES <input type="checkbox"/>	NO <input type="checkbox"/>	
	PLEASE FILL OUT WHAT APPLIES TO YOU:								
	IELTS	OVERALL SCORE:	SPEAKING:	WRITING:	READING:	LISTENING:	TEST DATE DD / MM / YY		
	TOEFL	OVERALL SCORE:	TYPE OF TOEFL TEST:		PBT <input type="checkbox"/>	iBT <input type="checkbox"/>	TEST DATE DD / MM / YY		
	TWE	OVERALL SCORE:							
	GCE ORDINARY LEVEL ENGLISH GRADE						YEAR YYYY		
	COMPLETED AUSTRALIAN YEAR 12						YEAR YYYY		
	PREVIOUS TERTIARY STUDIES UNDERTAKEN IN ENGLISH (MINIMUM OF 1 YEAR) IN AN ENGLISH SPEAKING COUNTRY						YEAR YYYY		
	I WILL BE STUDYING AT AN APPROVED ENGLISH LANGUAGE PROVIDER (NOT ALL ENGLISH LANGUAGE PROVIDERS WILL BE ACCEPTED)						YES <input type="checkbox"/>	NO <input type="checkbox"/>	
FOR MORE INFORMATION REGARDING APPROVED ENGLISH LANGUAGE PROVIDERS SEE <a href="http://www.flinders.edu.au/international">www.flinders.edu.au/international</a>									

<b>DEPENDENT INFORMATION:</b> If you plan to bring your family/children with you, please see the pre-departure guide at <a href="http://www.flinders.edu.au/international-students/predepartureguide">www.flinders.edu.au/international-students/predepartureguide</a>
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<b>CONDITIONS RELATING TO INTERNATIONAL STUDENTS:</b> Refer to the University's full set of policies at <a href="http://www.flinders.edu.au/ppmanual/">www.flinders.edu.au/ppmanual/</a> and the Refund Policy at <a href="http://www.flinders.edu.au/ppmanual/student/SecG.html">www.flinders.edu.au/ppmanual/student/SecG.html</a>
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<b>PROXY:</b> • IF YOU WISH SOMEONE ELSE CURRENTLY IN AUSTRALIA TO ENQUIRE REGARDING YOUR APPLICATION PLEASE SUPPLY THE FOLLOWING:		
FULL NAME	DATE OF BIRTH	DD / MM / YY

DECLARATION	<b>I AGREE:</b>
	<ul style="list-style-type: none"> <li>• TO COMPLY WITH THE RULES ON ADMISSION AND ENROLMENT OF FLINDERS UNIVERSITY</li> <li>• TO INFORM THE INTERNATIONAL OFFICE IMMEDIATELY IF THERE IS ANY CHANGE TO THE INFORMATION I HAVE GIVEN IN THIS APPLICATION</li> <li>• SHOULD I SUBSEQUENTLY DECIDE TO CHANGE AGENTS, I WILL NOTIFY MY FORMER AGENT AND FLINDERS IN WRITING OF MY DECISION</li> <li>• TO ALLOW FLINDERS UNIVERSITY PERMISSION TO CHECK MY VISA ENTITLEMENTS VIA DIAC'S ENTITLEMENT VERIFICATIONS ONLINE</li> </ul>
	<b>I UNDERSTAND THAT:</b>
	<ul style="list-style-type: none"> <li>• THE UNIVERSITY MAY OBTAIN OFFICIAL RECORDS FROM ANY INSTITUTION WHICH I HAVE PREVIOUSLY BEEN ENROLLED</li> <li>• THE UNIVERSITY MAY VARY OR CANCEL ANY DECISION IT MAKES IF THE INFORMATION I HAVE GIVEN IS INCORRECT OR INCOMPLETE</li> <li>• THE UNIVERSITY NEED NOT RE-ENROL ME IF I DO NOT COMPLETE MY STUDIES SATISFACTORILY EACH YEAR</li> <li>• I AM FULLY RESPONSIBLE FOR MY EDUCATIONAL AND LIVING EXPENSES WHILE STUDYING AT THE UNIVERSITY</li> <li>• THE UNIVERSITY IS UNABLE TO PROVIDE ME WITH FINANCIAL ASSISTANCE IF I EXPERIENCE FINANCIAL DIFFICULTIES DURING THE COURSE OF MY STUDIES</li> </ul>
	I HAVE READ AND UNDERSTOOD THE CONDITIONS RELATING TO INTERNATIONAL STUDENTS SECTION OF THIS APPLICATION FORM
	I CONSENT TO THE COLLECTION, STORAGE AND DISCLOSURE OF INFORMATION RELATING TO RECORD FALSIFICATION OR OTHER IRREGULAR ACTS IN ACCORDANCE WITH AUSTRALIAN VICE CHANCELLORS' COMMITTEE PROCEDURES
	<b>I DECLARE THAT THE INFORMATION GIVEN IN THIS APPLICATION IS TRUE AND CORRECT:</b>
	<input type="checkbox"/> I AGREE WITH DECLARATION STATEMENTS ABOVE
	DATE DD / MM / YY

APPLICATION CHECKLIST Please provide the following, as appropriate:	<input type="checkbox"/> COMPLETED APPLICATION FORM, SIGNED AND DATED
	<input type="checkbox"/> ENGLISH LANGUAGE TEST RESULTS (E.G. IELTS, TOEFL)
	<input type="checkbox"/> ACADEMIC TRANSCRIPTS, INCLUDING GRADING SYSTEM (CERTIFIED TRUE COPIES)
	<input type="checkbox"/> TRANSLATIONS OF YOUR ACADEMIC QUALIFICATIONS (CERTIFIED TRUE COPIES)
	<input type="checkbox"/> DETAILED COURSE OUTLINES OF PREVIOUS STUDY IF YOU SEEK CREDIT
	<input type="checkbox"/> COPY OF YOUR PASSPORT, IF AVAILABLE
	<input type="checkbox"/> APPLICATION FEE, AUD\$60

\*Certified true copies of originals are required of all official documents. Copies can be certified by any official agent of the University, the Australian Embassy, any officer of the Court such as a Justice of the Peace or a Commissioner of Oaths, or by the School or University where your study was completed.

## STUDENT DECLARATION

<b>Name:</b>	
<b>Date of birth:</b>	
<b>Nationality:</b>	
<b>Address:</b>	
<b>Telephone number:</b>	
<b>Email address:</b>	

**Who will fund your tuition fees and living costs? Please give further details below:**

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- I declare that I have read and understand the information relating to the cost of living in Australia at: <https://www.homeaffairs.gov.au/Trav/Stud/More/Student-Visa-Living-Costs-and-Evidence-of-Funds> and I have access to sufficient funds to cover all associated costs with my study, travel to and from Australia, living expenses for the duration of my studies for myself and my family members (if applicable) for the total period of my stay in Australia.
- I understand that the tuition fees do not include expenses such as textbooks, stationery and additional program specific requirements.
- I understand that in the event that I have insufficient funds to cover all associated study and living costs, I will not seek assistance from the University or the Australian government.
- I understand that in the event that I have insufficient funds to cover all associated study and living costs, the University reserves the rights to terminate my enrolment and eCoE.
- I hereby certify that all the statements made on this declaration of finances are true and correct.

<b>Student signature:</b>	
<b>Name:</b>	
<b>Date:</b>	

Please return this declaration with your application form(s)