

## Applying to James Cook University (JCU)

### How to apply

Print this form and complete it. Send the completed form to Study Options, 83 Alma Road, Clifton, Bristol, BS8 2DP, with your supporting documents.

### Supporting documents required for undergraduate (bachelors) applications:

1. A photocopy of the personal details page of your passport
2. IF APPLYING BEFORE COMPLETION OF SCHOOL LEAVING QUALIFICATIONS (EG: A-LEVELS, IB, PRE-U DIPLOMA): Original certificates/evidence of GCSE and AS Level results (or equivalents) plus details of final predicted grades. Predicted grades must be official predictions, issued on school/college letterhead and signed by an appropriate person (head of careers, head of year etc).
3. IF APPLYING AFTER COMPLETION OF SCHOOL LEAVING QUALIFICATIONS (EG: A-LEVELS, IB, PRE-U DIPLOMA): Original certificates for GCSE and school-leaving qualifications.
4. A personal statement (please aim for a maximum of 400-500 words). This is not compulsory, but we strongly recommend that you include it.

### Application notes

1. If any further material or documents are required for your application, Study Options will be in touch to request these after we have received and checked your application.
2. All academic documents must be submitted as originals, we can't accept photocopies. We'll make certified copies to send with your application, and will return the originals by recorded delivery. To ensure their safe arrival, please send your documents to us by recorded delivery.
3. Please use this form to apply for undergraduate (bachelor) degrees at James Cook University. Do not use this form if you are postgraduate student, or if you are a citizen or permanent resident of Australia or New Zealand.

If you have any questions or problems making your application please contact a student advisor at Study Options on 020 7353 7200 or [mail@studyoptions.com](mailto:mail@studyoptions.com)



**STUDY OPTIONS LTD**  
 83 ALMA ROAD, CLIFTON  
 BRISTOL, BS8 2DP  
 +44 117 911 5610  
 MAIL@STUDYOPTIONS.COM

## Application for admission to an Undergraduate Course

PERSONAL DETAILS														
Family Name					Title e.g. Mr/Mrs/Dr									
Given Names					Male <input type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/>									
Permanent address in home country														
Telephone number in home country														
Address (where we can contact you about your application). If applying through an agent, please put the agent's details here.								Study Options						
83 Alma Road, Clifton, Bristol BS8 2DP, UK														
Country in which you are submitting this application														
Telephone			Mobile/Cell Phone			Fax								
Email (personal e-mail address of applicant)														
Date of Birth		Day		Month		Year								
Citizenship					Country of Birth									
Do you hold a current Australian visa? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please give category of visa														
Do you have a disability, psychological or medical condition which may affect your studies? Yes <input type="checkbox"/> No <input type="checkbox"/>														
If yes, attach supporting documents														
Will you be bringing family members on a dependant student visa? Yes <input type="checkbox"/> No <input type="checkbox"/>														
ENGLISH LANGUAGE PROFICIENCY														
English is the main language spoken in my home Yes <input type="checkbox"/> No <input type="checkbox"/>														
If no, please indicate language														
<input type="checkbox"/> I will have / or have taken an		<input type="checkbox"/> IELTS test		<input type="checkbox"/> TOEFL test		within the past two years (please tick appropriate box)								
on		Day		Month		Year		Please attach original documentation						
<input type="checkbox"/> I have undertaken studies (secondary/high school/university) for a minimum of two years in which the language of instruction was English. Please attach documentary evidence.														
PREFERRED COURSE														
Name of Course (1st choice)					e.g. Bachelor of Business									
Major					e.g. Marketing									
Name of Course (2nd choice)														
Major														
I wish to study at (tick one only)					<input type="checkbox"/> Cairns		<input type="checkbox"/> Townsville		<input type="checkbox"/> Singapore			<input type="checkbox"/> Brisbane		
PLEASE NOTE: NOT ALL PROGRAMS ARE AVAILABLE AT ALL CAMPUSES.														
When would you like to start your studies:														
Cairns or Townsville		Teaching Period (semester)		<input type="checkbox"/> One (February)		<input type="checkbox"/> Two (July)		Year						
Singapore or Brisbane Trimester		<input type="checkbox"/> One		<input type="checkbox"/> Two		<input type="checkbox"/> Three		Year						
Trimester start/end dates are subject to change in 2016. For more information contact <a href="mailto:enquiries-singapore@jcu.edu.sg">enquiries-singapore@jcu.edu.sg</a> (Singapore) or <a href="mailto:jcubrisbane@jcu.edu.au">jcubrisbane@jcu.edu.au</a> (Brisbane).														

EDUCATIONAL QUALIFICATIONS				
NAME OF SCHOOL OR INSTITUTION	NAME OF QUALIFICATION OR COURSE	YEARS ATTENDED		COURSE COMPLETED (YES/NO)
		FROM (MONTH/YEAR)	TO (MONTH/YEAR)	

Please attach certified copies of transcripts of all academic records. (A certified copy means a stamped photocopy signed by a public notary or institution representative or authorised JCU agent as being a true and accurate record of the original document). All documents must be translated into English by the issuing institution or by an official translating service.

**CREDIT FOR PREVIOUS STUDY**

Are you applying for credit for previous studies?  Yes  No

If yes, please attach the course syllabus for each of the subjects you wish to seek credit for. If your educational institution has an articulation agreement with JCU, you are not required to submit this documentation.

**FINANCIAL SPONSOR**

I am being sponsored by the organisation whose details are attached. Attach official letter to application.

Other

**DECLARATION (all applicants must complete)**

**IMPORTANT NOTICE**  
I declare that the information I have supplied on this form is, to the best of my knowledge, complete and correct. I acknowledge that my application is subject to acceptance by James Cook University and that any offer for a place may be subject to additional conditions which will need to be met to be eligible for admission.

**STREAMLINED VISA PROCESSING**  
I make this declaration in relation to my application for my preferred course/s at James Cook University (JCU). I understand that JCU is a participant in the Australian Department of Immigration and Border Protection (DIBP) Streamlined Visa Processing (SVP) and that the University will rely on this declaration in relation to any offer of enrolment in the Course which is made to me.

I declare that:

- I am a Genuine Temporary Entrant and a Genuine Student\*;
- studying the Course is my primary purpose for coming to Australia;
- I understand that if I am granted an Australian student visa, I will have to comply with the conditions on that visa;
- I believe that I am academically qualified for the Course have applied for and have, or will have, the English proficiency level required to commence the Course;
- I have calculated the cost of my course, am aware of the current exchange rate between the currency of my home country and the Australian dollar and understand that the exchange rate will vary from time to time;
- I have genuine access to the total funds required\*\*, while in Australia, to cover all tuition fees, travel (including return airfare), living costs and overseas health cover for myself and my dependents (if any) for the duration of the Course; and
- If I have ever been refused a visa for entry into Australia, I have advised JCU and provided a copy of the visa refusal notification from DIBP and any other relevant documentation.

\* For the definition of Genuine Temporary Entrant and Genuine students under the SVP visit: The Genuine Temporary Entrant (GTE) Requirement [www.immi.gov.au/students/\\_pdf/2011-genuine-temporary-entrant.pdf](http://www.immi.gov.au/students/_pdf/2011-genuine-temporary-entrant.pdf)

\*\* For financial requirements for obtaining a student visa under the SVP visit: DIBP Financial requirements: Travel, tuition and living expenses [www.immi.gov.au/students/students/573-0/financial.htm](http://www.immi.gov.au/students/students/573-0/financial.htm)

**PRIVACY**  
Personal information supplied on this form will be handled in accordance with JCU's Privacy Policy (available at [www.jcu.edu.au](http://www.jcu.edu.au)). I acknowledge that this information may be provided to other areas of JCU and to third parties for administrative and legislative purposes (under the ESOS Act 2000 and the National Code), including but not limited to the JCU Student Association; JCU's educational representatives and business partners; Australian Commonwealth and State agencies; other academic institutions to verify my previous qualifications; the TPS Director of the Tuition Protection Service; and my Overseas Student Health Cover (OSHC) provider.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please send all completed forms to one of the following JCU locations, or to one of JCU's approved agents, listed online at [www.jcu.edu.au/international/apply/jcurepresentatives](http://www.jcu.edu.au/international/apply/jcurepresentatives)

<p><b>Cairns and Townsville campuses</b></p> <p>International Admissions James Cook University Townsville QLD 4811 Australia Phone: +61 7 4781 5604 Email: <a href="mailto:iscadmissions@jcu.edu.au">iscadmissions@jcu.edu.au</a></p>	<p><b>Singapore campus</b></p> <p>Admissions Office James Cook University Singapore 149 Sims Drive Singapore 387388 Phone: +65 6576 6833 Fax: +65 6 455 2833 Email: <a href="mailto:admissions_singapore@jcu.edu.au">admissions_singapore@jcu.edu.au</a></p>	<p><b>Brisbane campus</b></p> <p>International Admissions James Cook University Brisbane 349 Queen Street Brisbane QLD 4000 Australia Phone: +61 7 3001 7800 Fax: +61 7 3001 7899 Email: <a href="mailto:admissions@jcub.edu.au">admissions@jcub.edu.au</a></p>
---	--	---

STUDY OPTIONS LTD  
83 ALMA ROAD, CLIFTON  
BRISTOL, BS8 2DP  
+44 117 911 5610  
MAIL@STUDYOPTIONS.COM

CRICOS Provider No.: 00117J

## STUDENT DECLARATION

<b>Name:</b>	
<b>Date of birth:</b>	
<b>Nationality:</b>	
<b>Address:</b>	
<b>Telephone number:</b>	
<b>Email address:</b>	

**Who will fund your tuition fees and living costs? Please give further details below:**

--

- I declare that I have read and understand the information relating to the cost of living in Australia at: <https://www.homeaffairs.gov.au/Trav/Stud/More/Student-Visa-Living-Costs-and-Evidence-of-Funds> and I have access to sufficient funds to cover all associated costs with my study, travel to and from Australia, living expenses for the duration of my studies for myself and my family members (if applicable) for the total period of my stay in Australia.
- I understand that the tuition fees do not include expenses such as textbooks, stationery and additional program specific requirements.
- I understand that in the event that I have insufficient funds to cover all associated study and living costs, I will not seek assistance from the University or the Australian government.
- I understand that in the event that I have insufficient funds to cover all associated study and living costs, the University reserves the rights to terminate my enrolment and eCoE.
- I hereby certify that all the statements made on this declaration of finances are true and correct.

<b>Student signature:</b>	
<b>Name:</b>	
<b>Date:</b>	

Please return this declaration with your application form(s)