

Applying to James Cook University (JCU)

How to apply

Print this form and complete it. Send the completed form to Study Options, 83 Alma Road, Clifton, Bristol, BS8 2DP, with your supporting documents.

Supporting documents required for postgraduate applications by coursework (including masters, graduate diploma and postgraduate diploma programmes):

1. A photocopy of the personal details page of your passport
2. Original academic transcripts for each year of your undergraduate degree (a transcript is an official list, issued by the university, of the subjects you've studied and the grades obtained). Transcripts should carry an explanation of the university's grading system on the back. If they do not, please provide a grading explanation separately.
3. Original bachelors completion certificate.
4. A CV, detailing any relevant work experience.
5. A personal statement (please aim for a maximum of 400-500 words). This is not compulsory, but we would strongly recommend you include it.

Application notes

1. If any further material or documents are required for your application, Study Options will be in touch to request these after we have received and checked your application.
2. All academic documents must be submitted as originals, we can't accept photocopies. We'll make certified copies to send with your application, and will return the originals by recorded delivery. To ensure their safe arrival, please send your documents to us by recorded delivery.
3. Please use this form to apply for postgraduate degrees by coursework. Do not use this form if you are a prospective undergraduate or postgraduate research student, or if you are a citizen or permanent resident of Australia or New Zealand.

If you have any questions or problems making your application please contact a student advisor at Study Options on 020 7353 7200 or mail@studyoptions.com

Application for admission to a Postgraduate Coursework Course

PERSONAL DETAILS										
Family Name					Title e.g. Mr/Mrs/Dr					
Given Names					Male <input type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/>					
Permanent address in home country										
Telephone number in home country										
Address (where we can contact you about your application). If applying through an agent, please put the agent's details here.								Study Options		
83 Alma Road, Clifton, Bristol, BS8 2DP, UK										
Country in which you are submitting this application										
Telephone			Mobile/Cell Phone			Fax				
Email (must include personal email of student)										
Date of Birth		Day		Month		Year				
Citizenship					Country of Birth					
Do you hold a current Australian visa?			<input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, please give category of visa					
Do you have a disability, psychological or medical condition which may affect your studies?					<input type="checkbox"/> Yes <input type="checkbox"/> No					
If yes, attach supporting documents										
Will you be bringing family members on a dependant student visa? <input type="checkbox"/> Yes <input type="checkbox"/> No										
ENGLISH LANGUAGE PROFICIENCY										
English is the main language spoken in my home					<input type="checkbox"/> Yes <input type="checkbox"/> No					
If no, please indicate language										
<input type="checkbox"/> I will have / or have taken an		<input type="checkbox"/> IELTS test		<input type="checkbox"/> TOEFL test within the past two years (please tick appropriate box)						
on		Day		Month		Year		Please attach original documentation		
<input type="checkbox"/> I have undertaken studies (secondary/high school/university) for a minimum of two years in which the language of instruction was English. Please attach documentary evidence.										
PREFERRED COURSE										
<input type="checkbox"/> Masters Degree <input type="checkbox"/> Graduate/Diploma <input type="checkbox"/> Graduate/Certificate <input type="checkbox"/> Graduate Certificate/Diploma of Research Methods										
Name of Course (1st choice)		e.g. Master of Science								
Major (if applicable)		e.g. Aquaculture								
Name of Course (2nd choice)										
Major (if applicable)										
I wish to study at (tick one only)			<input type="checkbox"/> Cairns		<input type="checkbox"/> Townsville		<input type="checkbox"/> Singapore		<input type="checkbox"/> Brisbane	
PLEASE NOTE: NOT ALL PROGRAMS ARE AVAILABLE AT ALL CAMPUSES.										
When would you like to start your studies?										
Cairns or Townsville		Teaching Period (semester)		<input type="checkbox"/> One (February)		<input type="checkbox"/> Two (July)		Year		
Singapore or Brisbane Trimester		<input type="checkbox"/> One		<input type="checkbox"/> Two		<input type="checkbox"/> Three		Year		
Trimester start/end dates are subject to change in 2016. For more information contact enquiries-singapore@jcu.edu.sg (Singapore) or jcubrisbane@jcu.edu.au (Brisbane).										

EDUCATIONAL QUALIFICATIONS

NAME OF SCHOOL OR INSTITUTION	NAME OF QUALIFICATION OR COURSE	YEARS ATTENDED (MONTH/YEAR TO MONTH/YEAR)	COURSE COMPLETED (YES/NO)

Please attach certified copies of transcripts of all academic records.
(A certified copy means a stamped photocopy signed by a public notary or institution representative or authorised JCU agent as being a true and accurate record of the original document). All documents must be translated into English by the issuing institution or by an official translating service.

CREDIT FOR PREVIOUS STUDY

Are you applying for credit for previous studies? Yes No

If yes, please attach the course syllabus for each of the subjects you wish to seek credit for. If your educational institution has an articulation agreement with JCU, you are not required to submit this documentation.

FINANCIAL SPONSOR

I am being sponsored by the organisation whose details are attached. *Attach official letter to application.*

Other

None

DECLARATION (all applicants must complete)

I declare that the information I have supplied on this form is, to the best of my knowledge, complete and correct. I acknowledge that my application is subject to acceptance by James Cook University and that any offer for a place may be subject to additional conditions which will need to be met to be eligible for admission.

STREAMLINED VISA PROCESSING

I make this declaration in relation to my application for my preferred course/s at James Cook University (JCU). I understand that JCU is a participant in the Australian Department of Immigration and Border Protection (DIBP) Streamlined Visa Processing (SVP) and that the University will rely on this declaration in relation to any offer of enrolment in the Course which is made to me.

I declare that:

- I am a Genuine Temporary Entrant and a Genuine Student*;
- studying the Course is my primary purpose for coming to Australia;
- I understand that if I am granted an Australian student visa, I will have to comply with the conditions on that visa;
- I believe that I am academically qualified for the Course have applied for and have, or will have, the English proficiency level required to commence the Course;
- I have calculated the cost of my course, am aware of the current exchange rate between the currency of my home country and the Australian dollar and understand that the exchange rate will vary from time to time;
- I have genuine access to the total funds required**, while in Australia, to cover all tuition fees, travel (including return airfare), living costs and overseas health cover for myself and my dependents (if any) for the duration of the Course; and
- If I have ever been refused a visa for entry into Australia, I have advised JCU and provided a copy of the visa refusal notification from DIBP and any other relevant documentation.

* For the definition of Genuine Temporary Entrant and Genuine students under the SVP visit: The Genuine Temporary Entrant (GTE) Requirement
www.immi.gov.au/students/_pdf/2011-genuine-temporary-entrant.pdf

**For financial requirements for obtaining a student visa under the SVP visit: DIBP Financial requirements: Travel, tuition and living expenses
www.immi.gov.au/students/students/573-0/financial.htm

PRIVACY

Personal information supplied on this form will be handled in accordance with JCU's Privacy Policy (available at www.jcu.edu.au).

I acknowledge that this information may be provided to other areas of JCU and to third parties for administrative and legislative purposes (under the ESOS Act 2000 and the National Code), including but not limited to the JCU Student Association; JCU's educational representatives and business partners; Australian Commonwealth and State agencies; other academic institutions to verify my previous qualifications; the TPS Director of the Tuition Protection Service; and my Overseas Student Health Cover (OSHC) provider.

Signature

Date

Please send all completed forms one of the following JCU locations, or to one of JCU's approved agents, listed online at www.jcu.edu.au/international/apply/jcurepresentatives

Cairns and Townsville campuses

International Admissions
James Cook University
Townsville QLD 4814
Australia
Phone: +617 4791 5601
Email: iscadmissions@jcu.edu.au

Singapore campus

Admissions Office
James Cook University Singapore
149 Sims Drive Singapore
387388
Phone: +65 6576 6833
Fax: +65 6455 2833
Email: admissions-singapore@jcu.edu.au

Brisbane campus

International Admissions
James Cook University Brisbane
349 Queen Street
Brisbane QLD 4000 Australia
Phone: +617 3001 7900
Fax: +617 3001 7990
Email: admissions@jcu.edu.au

STUDENT DECLARATION

Name:	
Date of birth:	
Nationality:	
Address:	
Telephone number:	
Email address:	

Who will fund your tuition fees and living costs? Please give further details below:

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- I declare that I have read and understand the information relating to the cost of living in Australia at: <https://www.homeaffairs.gov.au/Trav/Stud/More/Student-Visa-Living-Costs-and-Evidence-of-Funds> and I have access to sufficient funds to cover all associated costs with my study, travel to and from Australia, living expenses for the duration of my studies for myself and my family members (if applicable) for the total period of my stay in Australia.
- I understand that the tuition fees do not include expenses such as textbooks, stationery and additional program specific requirements.
- I understand that in the event that I have insufficient funds to cover all associated study and living costs, I will not seek assistance from the University or the Australian government.
- I understand that in the event that I have insufficient funds to cover all associated study and living costs, the University reserves the rights to terminate my enrolment and eCoE.
- I hereby certify that all the statements made on this declaration of finances are true and correct.

Student signature:	
Name:	
Date:	

Please return this declaration with your application form(s)